

## **Transportation Labor Organization Seeks PAC Administrator/Legislative Aide**

The Transportation Trades Department, AFL-CIO (TTD) seeks a PAC Administrator/Legislative Aide to join our team. TTD consists of 33 affiliated unions who together represent workers in all modes and areas of transportation. TTD focuses its advocacy efforts on federal funding, authorization, and other policy proposals that affect the transportation workers represented by our member unions.

Reporting to the Chief of Staff and TTD's elected officials, the PAC Administrator/Legislative Aide will manage day-to-day activities related to the TTD PAC including coordinating fundraisers for political candidates, maintenance of PAC records, monitoring political and election activities on issues of interest to TTD and its affiliated unions, processing contributions, and representing the interests of TTD and its affiliated unions before members of Congress at political events.

The PAC Administrator/Legislative Aide will also provide support to the legislative team in their lobbying activities before Congress and may take on a portion of TTD's legislative portfolio. The candidate should be able to review and analyze bills and other policy proposals, and draft letters to Members of Congress and other written advocacy materials. In their work with the legislative team, they will be required to devise and implement successful legislative strategies and collaboratively work with our unions to advance our agenda.

The individual should have 3 years of related experience with preference given to candidates with PAC/fundraising, Capitol Hill, Executive Branch, the labor movement, and/or non-profit backgrounds.

**TTD firmly believes that the anti-worker policies we fight back against disproportionately hurt the most marginalized members of our society, including people of color, people from working-class backgrounds, women, and LGBTQ people. Advocating for these communities is centered in the work we do, and we therefore strongly encourage people with these identities or who are members of other marginalized communities to apply.**

Excellent benefits, including a generous healthcare package, pension, transit allowance and vacation/paid holidays. Please send a resume and cover letter to Brooke Payne at [brookep@ttd.org](mailto:brookep@ttd.org).