

# AFL-CIO

AMERICA'S UNIONS

## **DEPUTY DIRECTOR CLEAN ENERGY JOBS WASHINGTON, D.C. [HEADQUARTERS]**

Are you passionate about economic fairness and social justice? Do you want to improve the lives of working people and strengthen the labor movement? If you answered, “Yes!” then the AFL-CIO may be the right place for you. We are the largest federation of labor unions in the United States, and our team of dynamic professionals is dedicated to growing worker power and ensuring every working person has a voice on the job. When you work at the AFL-CIO, you’re more than just an individual employee—you’re helping to lead a movement with a proud history and a bright future ahead.

The Clean Energy Jobs team develops, supports and delivers the AFL-CIO’s work on clean energy, climate, and good jobs. The team’s goal is to ensure that the number of good union jobs in clean energy goes up. To achieve this, the team supports AFL-CIO affiliated unions, state federations of labor, and central labor councils in organizing new jobs and helps them to secure existing good union jobs.

Over the next two years, the Federation’s priority is to ensure that federal investment in clean energy produces the maximum number of good union jobs, particularly for young, black, and brown workers, and for women.

### OVERVIEW OF RESPONSIBILITIES

The Deputy Director reports directly to and is supervised by the Strategic Advisor to the President for Clean Energy Jobs. The Deputy Director has two main responsibilities:

- Supporting the Strategic Advisor in developing and delivering the AFL-CIO’s work on clean energy, climate, and good jobs; and
- Developing and delivering the AFL-CIO’s state and local work on clean energy jobs jointly with the Political and Field Mobilization Hub, and with other departments and partners as needed.

### DESCRIPTION OF DUTIES

- Assist the Strategic Advisor in work for the Federation’s officers on clean energy and climate issues, including:
  - Ensuring the team’s timely development and delivery of strategy, initiatives, decisions, briefings, and other items as required;
  - Scheduling, staffing and supporting the Energy Committee and the Industrial Unions Council; and
  - Fundraising and developing outside resources.
- Serve as the main point of contact on clean energy jobs and climate for the Mobilization Hub, and coordinate work on clean energy jobs with the Mobilization Hub, state federations, and central labor councils. This includes:
  - Together with the Mobilization Hub, staying close to the state federations and central labor

councils through regular meetings and coordination.

- Understanding, mapping and responding to needs from the state federations and central labor councils.
- Developing plans and actions jointly with the Mobilization Hub for delivery to state feds and central labor councils, such as information, advocacy, or other campaigns.
- With the Mobilization Hub and its field staff, working directly with individual or groups of state federations of labor and central labor councils to develop and deliver strategies and plans.
- Ensuring the timely and complete provision of strategic, technical, informational, and analytical services in the field of clean energy to affiliates, state feds, and central labor councils.
- Work closely with teammates, other AFL-CIO teams and departments, and labor, government and community stakeholders to deliver the above responsibilities.
- Represent the Federation at conferences and other speaking engagements, as appropriate.
- Perform other duties as assigned.

#### JOB QUALIFICATIONS

- Five or more years of senior management or leadership experience from the labor movement.
- Undergraduate degree in political science, economics, labor studies, or another relevant field; or equivalent work and life experience.
- Knowledge of and experience with clean energy issues a plus but not required.
- Strong written and oral communication skills.
- Strategic and creative thinker.
- Strong organizational abilities including planning, delegating, program development and task facilitation.
- Experience working in complex and diverse teams.
- Team-, movement- and affiliate-oriented. Fearless yet respectful when engaging with our movement.
- Takes initiative, comes up with solutions and proposals, follows up.
- High personal integrity and accountability.
- Strong interpersonal and problem-solving skills, including diplomacy, discretion and confidentiality.
- Ability to work extended or irregular hours as needed.

Starting Annual Salary is \$132,234.50

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