



AMERICA'S UNIONS

**POLITICAL WRITER/RESEARCHER  
POLITICAL AND FIELD MOBILIZATION HUB  
WASHINGTON, D.C. [HEADQUARTERS]**

Are you passionate about economic fairness and social justice? Do you want to improve the lives of working people and strengthen the labor movement? If you answered, “Yes!” then the AFL-CIO may be the right place for you. We are the largest federation of labor unions in the United States, and our team of dynamic professionals is dedicated to growing worker power and ensuring every working person has a voice on the job. When you work at the AFL-CIO, you’re more than just an individual employee—you’re helping to lead a movement with a proud history and a bright future ahead.

The Political Writer/Researcher is part of the Political team in the Political and Field Mobilization hub. The Political team is primarily responsible for the development and dissemination of:

- Communications materials for electoral, legislative, and issue campaigns
- Candidate/political, legislative, and issue research

**DESCRIPTION OF DUTIES:**

- Assist with conceptualizing and writing campaign materials such as, but not limited to, fliers, local union letters, mail, fact sheets, and walk or phone scripts.
- Conduct ongoing, in-depth research on political candidates, electoral races, and legislative/policy issues.
- Create, maintain, and update research documents for use across the AFL-CIO, as the basis of many different facets of member and external communications.
- Maintain and update website that provides research to the labor movement.
- Track candidate statements, actions, and votes.
- Write summaries and briefings with pertinent information for use in campaigns.
- Work with appropriate staff to ensure materials produced satisfy the needs of the program and align with positions and values of our affiliates, labor federations, and leadership.
- Fact check materials as needed.
- Track the progress of the materials through the design, posting, and approval process.
- Performs other related duties as assigned.

## **QUALIFICATIONS:**

- 3-4 years' experience in electoral, labor, or issue campaigns, party committees, or political organizations with specific demonstrated experience in campaign research and communications.
- Knowledge of the workings of the labor movement and its structure.
- Effective time management skills, including demonstrated ability to manage and prioritize multiple tasks and projects, including demonstrated experience in developing campaign and/or personal work plans and goals.
- Demonstrated excellent computer research skills including web-based and Nexis-Lexis research.
- Demonstrated proficiency with writing, spreadsheet, and presentation software including Microsoft Word and Excel, and overall excellent computer skills.
- Demonstrated superior writing and messaging skills – writing sample required.
- Demonstrated ability to adjust tone and arguments for a variety of audiences.
- Ability to use a CMS (Content Management System) and update websites.
- Ability to assess political issues and identify relevant information for a Labor political program.
- Demonstrated ability to work well within a team.
- Ability to work extended hours including weekends.

*Writing samples required.*

**Starting annual salary: \$70,149.85**

**Apply here: <http://aflcio.hirecentric.com/jobs/>**

*Equal Opportunity Employer*